



Republic of Cameroon
Peace - Work - Fatherland



European Union



Ministry of Forestry and Wildlife

Guide for Forest Controller

adapted to the National Control Strategy on Forestry and Wildlife and to the requirements of VPA-FLEGT legality Check-lists

Checklist for Forest Controller

December 2012



Edited by the project
Independent Observer for Forest Control
and Monitoring of Forest Offences in Cameroon

Funded by
European Union



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Preface

Forest Control as a Compelling Tool for Responsible and Profitable Forest Management in Cameroon

Responsible and sustainable forest management cannot be contemplated, without the action, support and commitment of Government's forest control service. Forest control is defined as the set of processes, procedures and actions that aim at ensuring that citizens, in a whole, and holders of logging permits, issued by the State in compliance with applicable requirements, in particular, apply and comply with forest laws and regulations while conducting the whole series of forest management operations. Forest control is a compelling element for sustainable forest management. Today, it is one of the key elements for the implementation of the VPA-FLEGT signed by Cameroon and the European Union.

It helps to verify and certify the legal compliance of all logging operations, implementation of forestry operation standards, compliance with transportation and trading requirements for forest resources, and timeliness in the payment of forest taxes and charges. It enquires about, investigates, makes statements on, and sanctions forestry offences. Its ultimate goal is not, like people often mistakenly think, to sanction, at all costs, holders of forest licenses and generate revenues for the government coffers; but to ensure that Cameroon forests are managed in a responsible and sustainable manner, for the good and benefit of current and future generations.

It can only bring out such an outcome if it is itself efficient and meets high standards. It is thus required to become more professional. In other terms, forest controllers, all grades and professional levels altogether, judiciary police officers with special jurisdiction, must do their work in accordance with trade practices; that is, with minutiae, orderliness, competence, method, and commitment. They must know and master the stages and procedures of monitoring, operational, practical, and efficient implementation of the various types of monitoring visits (scheduled monitoring, routine monitoring, and special monitoring); drafting of reports on forestry offences, drafting and submission of reports of high quality monitoring visits.

The Ministry of Forestry and Wildlife has been fully dealing with this requirement. In this regard, the National Brigade of Forest Control and the Project Independent Observer for Forest Control and Monitoring of Forest Offences in Cameroon, implemented by AGRECO-CEW consortium, with the financial support of the European Union, were tasked to draft an Operational Guide for Forest Control in Cameroon in order to meet this need. This document is an outcome and the result of two years of close collaboration. It provides a practical definition of forest control, and features all types and stages of forest control, as well as all legal requirements whose enforcement and compliance must be verified in all forest activities in Cameroon, a list of offences, and related sanctions. It complies with the National Strategy on Forestry and Wildlife Control and with the Cameroon VPA-FLEGT legality check-lists. It will be reviewed and updated based on legal and regulatory changes in the forestry sector. I therefore call upon forest controllers to tap its content and make it a fundamental and compelling working document while exercising their daily duties.

I congratulate all my collaborators who actively developed this Guide, namely the General Inspectorate, Direction of Forestry, Direction of Promotion and Processing of Forest Products, Na-

tional Brigade of Forestry Control and staff of the Project Independent Observer for Forest Control and Monitoring of Forest Offences in Cameroon, as well as all our partners across the forestry sector who have supported the development of this useful working tool, a benchmark document for each forestry controller that I enacted through decision no 0680/D/MINFOF/ CAB of 28th December 2012.

NGOLE Philip NGWESE,
Minister of Forestry and Wildlife.

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I

Definition of Forest Control

Forest control is a process that aims at ensuring that holders of logging permits, issued by the State in compliance with applicable requirements, apply and comply with forest laws and regulations while conducting their various logging operations. It must enable to assess the compliance of all forest management operations with legal requirements and the timely payment of forest taxes and charges. It helps to identify and sanction all offences of fraudulent and illegal use of forest resources.

Cameroon's National Strategy on Forestry and Wildlife Control (SNCFF) provides for three types of forest control: *scheduled control*, *routine control*, and *special control*. Scheduled control is carried out at the beginning of the fiscal year based on a yearly schedule developed by the departments/units in charge of forest control at national and regional levels, and endorsed by the Minister of Forestry and Wildlife (MINFOF). Routine control is conducted on a daily basis by the geographically-relevant departments/units (by fixed and mobile check points, sawmill input points, border check points, and other relevant services). It includes checking that forest sector actors hold the documents required by MINFOF. Lastly, special control refers to unscheduled control visits ordered by decision-makers following whistleblowing, information or for any other reason.

II

Steps of Forest Control

Forest control comprises four (04) main steps: preparation of control visit, field control visit, report drafting, and follow-up of the enforcement of the control report.

II.1. Preparation of Forest Control Visit

Every forest control visit is carefully planned. This preparation covers all the activities carried out by the forest control team to, both, collect and review all the data and background information needed on the forest operation permits that will be monitored. These preliminary activities relate to documentation review (valid permits for the fiscal year and area covered by the forest control visit, authorization to start operations, annual operation plan, annual operation authorization, logging agreement, certificate for the sale of standing volume, authorization to salvage timber, map of the licensed area, management plan, simplified management plan, yearly harvesting certificate, list of MHDs/MMDs and species not authorized to be harvested under the monitored permits, list of field operation logs (DF 10), consignment notes/waybills, and records of previous forest control visits, etc.); getting in contact with local officials of the Ministry of Forestry and Wildlife (MINFOF), traditional rulers and local administrative officials, civil society organizations, and neighbouring community populations; and requesting for meetings and interviews.

II.2. Conducting a Forest Control Visit in the Field

The forest control team carries out a field assessment of all the logging operations and activities (harvesting sites, log yards, extraction tracks and roads, sawmills, ports, airports, railway stations, check-points, and border controls). The forest control is conducted based on an itinerary and a visit

schedule made by the control visit team. A daily form for control activities is filled by the control team and a summary of all the results of forest control of every visited site is made and signed by the forest manager owning the site, the head of the forest control team, and the Independent Observer. This summary will be used to draft the on-site report on the forest control.

II.3. Drafting of Forest Control Report

At the end of every forest control visit, a report is drafted by all the control team members under the supervision of the team leader. The team of forest monitors and the staff of the Independent Observer hold a meeting to share data collected throughout the forest control visit. This meeting also enables attendants to discuss and harmonize their views before drafting the visit Records. The team of forest monitors drafts one report and the staff of the Independent Observer also produce another report. The two Records are then submitted to the Review Committee for review and validation. The Independent Observer publishes its report as soon as they receive the approval from the Ministry of Forestry and Wildlife (MINFOF).

II.4. Follow-up of Use of Records of Forest Control Visits

Forest monitors' Records are then submitted to the Minister of Forestry and Wildlife who provides guidance on how to handle the findings and recommendations made by forest monitors. In principle, offences identified and formally reported are included in offence Records written by forest monitors and forwarded to the Legal Unit of the Ministry of Forestry and Wildlife (MINFOF). The Minister specifies the administrative and judicial measures to be taken to sanction the objectively-identified offences. Forest monitors and the Independent Observer ensure the follow-up, in close collaboration with the Head of the Legal Unit, of the measures to be taken based on regularly-drafted offence Records submitted to the relevant authority. The Independent Observer uses the findings of the Records on forest control visits to derive trends on the progress of forest governance for the Government of Cameroon, especially the Ministry of Forestry and Wildlife (MINFOF), and partners.

III

Preparation of Scheduled Forest Control Visit - Documentation review before Field Visit

III.1. Generic Documents

No	Description	Status	Status	Comments
1	List of Valid Permits for the Current Year	Yes	No	To be taken along
2	List of DF10s, log waybills, delivery notes for temporary log yards, waybills for sawn timber, sawmill input log/record	Yes	No	To be taken along
3	Records of previous control visits	Yes	No	To be reviewed
4	List of marking hammers	Yes	No	To be taken along
5	List of species to be used as logs	Yes	No	To be taken along
6	List of special permits	Yes	No	To be taken along
7	List of mandatory taxes for every logging license	Yes	No	To be reviewed
8	List of CITES permits	Yes	No	To be taken along
9	List of operational sawmills for the year	Yes	No	To be taken along
10	List of community forests authorized to deal in round wood	Yes	No	To be taken along

III.2. Exploitation/Logging Agreement(FMU)

No	Description	Status	Status	Comments
1	Post-harvesting inspection certificate/note	Yes	No	To be taken along
2	Location map of 1/200 000 and/or certificate of surface area assessment	Yes	No	To be reviewed
3	* Logging map of 1/5000 that shows the location of every tree to be harvested	Yes	No	To be taken along
4	* Map of the Annual harvesting Area and/or certificate of surface area assessment	Yes	No	To be taken along
5	Certificate of annual harvesting (provisional Agreement)	Yes	No	To be taken along
6	Exploitation/Logging Agreement	Yes	No	To be reviewed
7	Tax filing and evidence of tax payment	Yes	No	To be reviewed
8	List of DF10s, log waybills, waybills for temporary log yards, waybills for sawn timber, sawmill input log/record	Yes	No	To be taken along
9	Authorization to start operations signed by MINFOF Regional Delegate	Yes	No	To be reviewed at the DRFOF
10	Management plan (MP)	Yes	No	To be reviewed
11	Annual operational authorizations including species not authorized to be harvested and MHDs of species to be harvested	Yes	No	To be taken along
12	Annual operational plan including activities to be carried out throughout the year in compliance with MP provisions	Yes	No	To be reviewed
13	Five-year operational plan	Yes	No	To be reviewed
14	Annual report of forestry operations (ARFO)	Yes	No	To be reviewed
15	Others Environmental compliance certificate	Yes	No	To be reviewed
16	Sub-contracting agreements approved by the Ministry in charge of forestry	Yes	No	To be reviewed

III.3. Council Forest

No	Description	Status	Status	Comments
1	Post-harvesting inspection certificate/note	Yes	No	To be taken along
2	Location map of 1/200 000 and/or certificate of surface area assessment	Yes	No	To be reviewed
3	* Logging map of 1/5000 that shows the location of every tree to be harvested	Yes	No	To be taken along
4	* Map of the Annual Allowable Cut (AAC) and/or certificate of surface area assessment	Yes	No	To be taken along
5	Exploitation/Logging Agreement	Yes	No	To be reviewed
6	Tax filing and evidence of tax payment	Yes	No	To be reviewed
7	List of DF10s, log waybills, delivery notes for temporary log yards, waybills for sawn timber, sawmill input log/record	Yes	No	To be taken along
8	Notification of activity start (signed by---> Ministry in charge of forests Regional Delegate)	Yes	No	To be taken along
9	Management plan (MP)	Yes	No	To be reviewed
10	Annual operational authorizations (AOAs) including species not to be harvested and MHDs/MMDs of species to be harvested	Yes	No	To be taken along
11	Annual Operation Plan (AOP)	Yes	No	To be reviewed
12	Five-year operational plan (FYOP)	Yes	No	To be reviewed
13	Annual report of forestry operations (ARFO)			To be reviewed
14	Others Environmental compliance certificate	Yes	No	To be reviewed
15	Sub-contracting agreements approved by the Ministry in charge of forestry	Yes	No	To be reviewed

III.4. Community Forest

No	Description	Status	Status	Comments
1	Post-harvesting inspection certificate/note	Yes	No	To be taken along
2	Location map of 1/200 000 and/or certificate of surface area assessment	Yes	No	To be reviewed
3	* Logging map of 1/5000 that shows the location of every tree to be harvested	Yes	No	To be taken along
4	* Map of the Annual Allowable Cut and/or certificate of surface area assessment	Yes	No	To be taken along
5	Forest management Agreement/ Provisional Agreement	Yes	No	To be reviewed
6	Annual operational authorizations including species not authorized for harvest and MHDs of species to be harvested	Yes	No	To be taken along
7	List of DF10s, log waybills, delivery notes for temporary log yards, waybills for sawn timber, sawmill input log/record	Yes	No	To be taken along
8	Notification of activity start (signed by the Ministry in charge of forests Regional Delegate)	Yes	No	To be taken along
9	Annual operational plan including activities to be carried out throughout the year in compliance with SMP provisions	Yes	No	To be reviewed
10	Five-year operational plan	Yes	No	To be reviewed
11	Simplified Management Plan (SMP)	Yes	No	To be reviewed
12	Forest manager's activity report	Yes	No	To be reviewed
13	Others Environmental compliance certificate	Yes	No	To be reviewed
14	Sub-contracting agreements approved by the Ministry in charge of forestry	Yes	No	To be reviewed
15	Manual of Procedures for the Attribution and Norms for the management of Community Forests (<i>Manuel des procédures d'attribution et des normes de gestion des forêts communautaires</i>)	Yes	No	To be reviewed

III.5. Sale of Standing Volume

No	Description	Status	Status	Comments
1	Location map of 1/200 000 and/or certificate of surface area assessment	Yes	No	To be taken along
2	* Logging map of 1/5000 that shows the location of every tree to be harvested	Yes	No	To be taken along
3	* Map of Inventory Area	Yes	No	To be taken along
4	Post-harvesting inspection certificate/note	Yes	No	To be taken along
5	Certificate for the sale of standing volume including species not authorized for harvest and MHDs of species to be harvested	Yes	No	To be taken along
6	Tax filing and evidence of tax payment	Yes	No	To be reviewed
7	List of DF10s, log waybills, delivery notes for temporary log yards	Yes	No	To be taken along
8	Authorization to start operations signed by Ministry in charge of forests Regional Delegate	Yes	No	To be taken along
9	Others Environmental compliance certificate	Yes	No	To be reviewed
10	Sub-contracting agreements approved by the Ministry in charge of forestry	Yes	No	To be reviewed

III.6. Logging Authorization for Service Timber

No	Description	Status	Status	Comments
1	Location map of 1/200 000 and/or certificate of surface area assessment	Yes	No	To be taken along
2	* Logging map of 1/5000 that shows the location of every tree to be harvested	Yes	No	To be taken along
3	* Map of Inventory Area	Yes	No	To be taken along
4	Certificate: authorization for service timber including species not authorized for harvest and MHDs of species to be harvested	Yes	No	To be taken along

5	Tax filing and evidence of tax payment	Yes	No	To be reviewed
6	List of DF10s/waybills for sawn timber	Yes	No	To be taken along
7	Notification of activity start (signed by---> Ministry in charge of forests Regional Delegate)	Yes	No	To be taken along
8	Others Environmental compliance certificate	Yes	No	To be reviewed
9	Sub-contracting agreements approved by the Ministry in charge of forestry	Yes	No	To be reviewed

III.7. Authorization to Salvage Timber

No	Description	Status	Status	Comments
1	Location map of 1/200 000 and/or certificate of surface area assessment	Yes	No	To be taken along
2	* Logging map of 1/5000 that shows the location of every tree to be harvested	Yes	No	To be taken along
3	* Map of Inventory Area	Yes	No	To be taken along
4	Post-harvesting inspection certificate/note	Yes	No	To be taken along
5	Authorization to Salvage Timber stating, among others, species to be harvested	Yes	No	To be taken along
6	Tax filing and evidence of tax payment	Yes	No	To be reviewed
7	List of DF10s, log waybills	Yes	No	To be taken along
8	Authorization to start operations signed by MINFOF Regional Delegate	Yes	No	To be taken along
9	Others Environmental compliance certificate	Yes	No	To be reviewed
10	Sub-contracting agreements approved by the Ministry in charge of forestry	Yes	No	To be reviewed

III.8. Authorization to Remove Timber

No	Description	Status	Status	Comments
1	Report of offences and seizures of fraudulently-harvested timber (seized timber)	Yes	No	To be taken along
2	Report of abandoned logs made the local official of the forest administration and summon letter submitted to the owners (abandoned logs in the forest or fallen logs)	Yes	No	To be taken along
3	Public call to tender (seized, abandoned, or fallen logs)	Yes	No	To be reviewed
4	Note of the committee for the Authorization to Remove Timber, stating the forest entity that has been selected as successful bidder	Yes	No	To be reviewed
5	Report on the Authorization to Remove Timber and related fee payment (auction amount plus additional 1.3%)	Yes	No	To be taken along
6	Report on stock inspection (timber harvested in compliance with legal requirements and not extracted before the termination of a specific license/permit)	Yes	No	To be taken along

IV

Conducting a Forest Control Visit

IV.1. Getting in Contact with Administrative Authorities

IV.1.1. Getting in Contact with MINFOF Regional / Local Officials

Date and Place	MINFOF Officials	Remarks/Comments
	Regional Delegate	<input type="checkbox"/>
	Divisional Delegate	<input type="checkbox"/>
	Sub-divisional Delegate	<input type="checkbox"/>
	Head of MINFOF Check-point	<input type="checkbox"/>

IV.1.2. Getting in Contact with Local Authorities

Date and Place	Administrative Authorities	Remarks/Comments
	Divisional Officer	<input type="checkbox"/>
	Sub-divisional Officer	<input type="checkbox"/>
	Traditional Rulers	<input type="checkbox"/>
	Mayors	<input type="checkbox"/>

IV.1.3. Getting in Contact with Local Judiciary Authorities

Date and Place	Judiciary Authority	Remarks/Comments
	State Counsel	<input type="checkbox"/>

IV.2. Control of FMU

IV.2.1. Field Documentation Review

The review takes place in the workers' camp before heading to harvesting sites. The table below contains a list of documents to be reviewed:

No	Description	FLEGT/SNCFF Means of Verification	Offence/Non- Compliance Re- cords				Comments
1	License of the enterprise or various subcontractors issued by relevant authorities authorizing them to undertake forestry operations	1.1.3 & 1.3.5	Ye s		No		
2	License of the enterprise or various subcontractors that have taken part in some forest management activities (inventories, silviculture) delivered by relevant authorities	2.1.1					
3	Certificate of marking registration of the marking hammer with the registry of the relevant court of appeal	1.1.4					
4	Provisional logging contract signed by the Ministry in charge of forestry	1.2.5					
5	Receipt/transfer application submitted to the Minister in charge of forestry by the concession holder and the applicant	1.2.6					
6	Notification of concession transfer by the relevant authority	1.2.7					
7	Payment receipt for transfer fee	1.2.8					
8	Compliance certificate with the provisions of the final logging contract	1.2.9					
9	Ministerial order to approve the management plan (MINFOF)	1.2.10					
10	Five-year operational plan	1.2.11	Ye		No		

			s				
11	Valid annual operational plan	1.2.11	Yes		No		
12	Classification order	1.2.13	Yes		No		
13	Management plan	SNCFF					
14	Report of harvesting inventory	SNCFF	Yes		No		
15	Certificate of inventory compliance	SNCFF	Yes		No		
16	Post-harvesting inspection certificate/note	2.4.2	Yes		No		
17	License of the enterprise or various subcontractors that have taken part in some forest management activities (inventories, silviculture)	2.1.1	Yes		No		
18	Certificate of Boundaries marking	SNCFF	Yes		No		
19	FMU map and certificate of surface area assessment	SNCFF					
20	AAC map and certificate of surface area assessment	SNCFF	Yes		No		
21	Logging map that shows the location of every tree to be harvested	SNCFF	Yes		No		
22	Map of road and track network	SNCFF	Yes		No		
23	Authorization to construct access road to the concession/awarded area	SNCFF	Yes		No		
24	Sub-contracting/partnership agreement(s)	1.3.1	Yes		No		

25	Service provision agreement(s) with licensed organizations or a government agency		Yes		No		
26	Letter of the Minister in charge of forestry approving the subcontracting agreement(s)	1.3.2	Yes		No		
27	Submission receipt for the contract(s) approved by the local officials of the Ministry in charge of forestry	1.3.3	Yes		No		
28	Subcontractors/partners' registration in the trade registry of the relevant court registry	1.3.4	Yes		No		
28	License of the subcontractors/partners issued by relevant authorities authorizing them to undertake forestry operations	1.3.5	Yes		No		
29	Licenses of various subcontractors that have taken part in forest management activities (inventories, silviculture)	2.1.1	Yes		No		
30	Certificate for Annual Allowable Cut (provisional contract) stating, among others, species not authorized for harvest and MHDs/MMDs of species to be harvested	2.2.3	Yes		No		
31	Annual operational authorization stating, among others, species not to be harvested and MHDs/MMDs of species to be harvested	2.2.3	Yes		No		
32	Authorization to start operation (signed by MINFOF Regional Delegate)	2.2.4	Yes		No		
33	Payment receipts (yearly forest tax, felling tax, sawmill input tax, local development tax, or other forest related charges provided for by the contract specifications) for the current and previous years	2.5.2	Yes		No		
34	DF10	2.4.1					
35	Log waybill signed by relevant authorities	3.1.1	Yes		No		
36	Waybill for temporary log yards signed by relevant authorities	3.1.1	Yes		No		
37	Sawmill input logs signed by relevant authorities	3.1.1	Yes		No		

			s				
38	Providers' legality attestation	3.1.2					
39	Annual report of forest operations		Yes		No		
40	Contract specifications signed by the relevant authority and the forest entity	1.1.3 & 4.2.1	Yes		No		
41	Records of the construction of social infrastructure provided for by the contract specifications	4.2.2	Yes		No		
42	Minutes of the sensitization meeting on licensed forest operations signed by all the stakeholders	4.2.3	Yes		No		
43	Records of socio-economic assessments	4.2.5	Yes		No		
44	Zoning map		Yes		No		
45	Minutes of the presentation of the socio-economic assessment	4.2.6	Yes		No		
46	Internal regulations	5.1.1	Yes		No		
47	Service notes forbidding poaching and transport of bushmeat	5.1.2	Yes		No		
48	Service notes specifying applicable sanctions	5.1.3	Yes		No		
49	Food provision plan	5.1.4	Yes		No		

IV.2.2. Control of Harvesting Site

IV.2.2.1. Control of Boundaries

Boundaries are inspected by walking at least a distance of 500 m on both boundary segments across a main or secondary road.

Assessment areas/aspects	Records	Offences/Non-Compliance and applicable Sanctions
Boundaries opening	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Boundaries marking (with red paint (AAC) or with a fast-growing species (FMU))	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Exceeding boundaries	Yes <input type="checkbox"/> No <input type="checkbox"/>	Unauthorized logging in a State forest or non-compliance with provisions of contract specifications punishable by <i>Articles 65 and 158(1) of Law 94/01 of 20th January 1994 and 128 of Law 81/013 of 27th November 1981</i>
Logging beyond AAC boundaries	Yes <input type="checkbox"/> Carrying out an inventory of trees harvested beyond the AAC boundaries for the computation of claims and interests No <input type="checkbox"/>	Unauthorized logging in a State forest or non-compliance with provisions of contract specifications punishable by <i>Articles 158(1) of Law 94/01 of 20th January 1994, or 128 of Law 81/013 of 27th November 1981</i>

Logging beyond the boundaries of the licensed forest area	Yes <input type="checkbox"/> Carrying out an inventory of trees harvested beyond the boundaries of the licensed forest area for the computation of claims and interests No <input type="checkbox"/>	Unauthorized logging in a State forest or non-compliance with provisions of contract specifications punishable by <i>Articles 158(3) of Law 94/01 of 20th January 1994, or 128 of Law 81/013 of 27th November 1981</i> or Unauthorized logging in a State forest punishable by <i>Article 156 (4) of Law 94/01 of 20th January 1994</i>
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IV.2.2.2. Control of Compliance with Forestry Operation Standards

Assessment Areas/aspects	Records	Offences/Non-Compliance and applicable Sanctions
Logging map that shows the location of every tree to be harvested	Existing <input type="checkbox"/> Compliant <input type="checkbox"/> Non compliant <input type="checkbox"/> Non existing <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with the license validity period	Yes <input type="checkbox"/> No <input type="checkbox"/>	Logging beyond the validity period punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: Exploitation beyond the forestry concession and/or the volume and period granted, in con-

		travention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."
DF10 booklet(s)	<p>Yes <input type="checkbox"/></p> <p>Inappropriate record keeping <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p><i>Or</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/ charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994</p> <p>Missing harvesting site log or inappropriate recording of harvesting data (not endorsed/not signed by the divisional official of the forestry administration) i.e non-compliance with technical operation standards punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
Compliance with authorized quotas and species	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Exceeding allocated timber volume punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1)</p>

		<p>year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."</p> <p>Harvesting of unauthorized species or Unauthorized logging in a State forest punishable by Articles 158 and 159 of Law 94/01 of 20th January 1994.</p>
Waybill booklets	<p>Yes <input type="checkbox"/></p> <p>Inappropriate record keeping <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994</p> <p>Transportation without waybill or non-compliance with provisions of contract spe-</p>

		cification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliant DF10/Waybill	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994</p>
Compliance with Minimum Harvestable Diameters (MHDs)	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p>
Compliance with Minimum Management Diameters (MMDs)	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p>

Accuracy of waybill data	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994</p>
Compliance with felling standards 1. Existence of a forested buffer zone of 30-meter wide, measured as from the tidemark, at the sea shore, river bank, lake bank, watercourse bank and swampy areas (Article 15, forestry operation standards) 2. Unauthorized harvesting of protected trees 3. Directional/controlled felling (Article 69 (3) and (4) - forestry operation standards)	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>1. Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>2. Unauthorized felling of protected trees punishable by <i>Article 155 of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 50,000 to 200,000 CFAF and an imprisonment for from twenty days to two months or both, such fine and imprisonment shall be imposed on whoever commits any of the following offences: Felling, without authorization, of protected trees, in contravention of Section 43 above, without prejudice to the</p>

		damages for timber exploited, as provided for in Section 159 below."
Felling distance - 30 m from a watercourse, i.e no felling in a buffer area of 30 m wide as specified by Article 15 of forestry operation standards	Compliant <input type="checkbox"/> Non compliant <input type="checkbox"/> Remark: measure and specify the distance as from which felling should be done	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with MP provisions on silvicultural operations	Yes <input type="checkbox"/> No <input type="checkbox"/> Remark: identify the MP provisions that are not complied with	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Use of phytocides for silvicultural operations like thinning and others	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with skidding standards, i.e compliance with Chapter XI of MINFOF Forestry Operation Standards 1. Skidding trails must be planned		

in a way that shortens them as much as possible by avoiding sensitive areas (Article 78 (1) of Forestry Operation Standards)	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
2. Use of the same skidding trail for the extraction of several stems in the same areas (Article 78 (2) of Forestry Operation Standards)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3. Marking of skidding trails before the skidding operation takes place (Article 79 (1), Forestry Operation Standards)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4. Marking of skidding trails in a way that protects crop trees and seed-bearing stems identified by the forestry administration (Article 79 (1) of Forestry Operation Standards)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
5. Use of the same skidding trails if they are still usable when trees are felled in an area that has already been harvested (Article 80 of Forestry Operation Standards)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
6. Trees with a diameter exceeding 10 centimeters that have	Yes <input type="checkbox"/>	

<p>been destroyed during skidding</p> <p>7. Skidding of all logs of felled trees up to a log yard reachable by road, except in case of prior authorization of the forestry administration (Article 82 (1) of Forestry Operation Standards)</p> <p>8. Abandoning a log along a skidding trail or a forest road (Article 82 (2) of Forestry Operation Standards)</p> <p>9. Use of roads and tracks used by neighbouring populations to extract logs (Article 83 (1) of Forestry Operation Standards)</p> <p>10. Restoration of areas degraded during skidding of the roads and tracks used by the neighbouring populations</p>	<p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	
<p>Marking of logs</p>	<p>Yes <input type="checkbox"/> Compliant <input type="checkbox"/></p> <p>Non-compliant <input type="checkbox"/></p> <p>No <input type="checkbox"/> Number <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>

Stump marking	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Marking of stems (seed-bearing trees, harvestable trees, and crop trees)	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/> Remark: identify the types of trees that have been marked	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Marking of trees broken during felling or entangled and abandoned in the forest	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Marking of trees of commercial value felled for the construction of extraction roads or bridges and embankments	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>

Marking of softwood trees of commercial value that are used as floats for heavy driftwood	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Watercourse blocking	Yes <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Existence of a protection area within the harvested area	Yes Marked <input type="checkbox"/> Not marked <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with road construction projects (opening of roads in compliance with the project approved by the forestry administration)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Social amenities	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>

IV.3. Control of a Council Forest Managed by a Third-Party

IV.3.1. On-site Documentation Review

	Description	FLEGT/SNCF F Means of Verification	Offence/Non- Compliance Records				Comments
1	License of the forest operation entity and various subcontractors: forestry trade, inventory, silviculture, others	1.2.4 & 2.1.1	Yes		No		
2	Map of council forest and certificate of surface area assessment	SNCF	Yes		No		
3	Map of AAC wherein harvest takes place and certificate of surface area assessment	SNCF					
4	Authorization to construct access road to the concession/awarded area	SNCF	Yes		No		
5	Map of track/road network	SNCF	Yes		No		
6	Logging map that shows the location of every tree to be harvested	SNCF	Yes		No		
7	Certificate of inventory compliance	SNCF	Yes		No		
8	Certificate of Boundaries marking for the council forest	SNCF	Yes		No		
9	Certificate of Boundaries marking for the valid AAC	SNCF					
10	Sub-contracting/partnership agreement	1.2.1					
11	Letter of the Minister in charge of forestry approving the sub-contracting/partnership agreement	1.2.2					
12	Contract for service provision	2.1.2	Yes		No		
13	Harvesting site log / DF10 or	2.4.1	Yes		No		
14	Post-harvesting inspection certificate/note	2.4.2					
15	Certificate to testify non indebtedness/tax payment issued by the	1.4.1	Yes		No		

	relevant taxation office						
16	Evidence for the payment of VAT and income tax	1.4.2	Yes		No		
17	Evidence for the payment of forest taxes, if provided for by the contract specifications for the previous and current years of the control visit	2.5.1					
18	Evidence to show availability of operation equipment (if need be)	SNCF	Yes		No		
19	Authentic waybill of logs signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		
20	Authentic delivery notes (for temporary log yards) signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		
21	Authentic waybill for sawn timber signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		
22	Letter to approve the management plan	1.1.2	Yes		No		
23	Order to classify the council forest	1.1.3	Yes		No		
24	Ownership deed in the case of forest plantations	1.1.4	Yes		No		
25	Annual operation authorization	2.2.3	Yes		No		
26	Management plan (MP)	SNCF	Yes		No		
27	Five-year operational plan	SNCF	Yes		No		
28	Annual Operational Plan	SNCF	Yes		No		
20	Authorization to start operations	2.2.4	Yes		No		
30	Report of harvesting inventory	SNCF	Yes		No		
31	Annual operation report	SNCF	Yes		No		
32	Contract specifications	4.2.1	Yes		No		
33	Records of the construction of social amenities provided for by the	4.2.2	Yes		No		

	contract specifications					
34	Signed minutes of sensitization meeting on the logging permit by the administration or the Divisional Officer	4.2.3	Yes		No	
35	Internal regulations	5.1.1	Yes		No	
36	Service notes forbidding poaching and transport of bushmeat	5.1.2	Yes		No	
37	Service notes specifying applicable sanctions	5.1.3	Yes		No	
38	Food provision plan	5.1.5	Yes		No	

IV.3.2. Control of Harvesting Site

IV.3.2.1. Control of Boundaries

Assessment Areas/ Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Boundaries opening	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Boundaries marking (with red paint (AAC) or with a fast-growing species (FMU))	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>

Exceeding boundaries	Yes <input type="checkbox"/> No <input type="checkbox"/>	Unauthorized logging in a State forest or non-compliance with provisions of contract specifications punishable by <i>Articles 65 and 158(1) of Law 94/01 of 20th January 1994 and 128 of Law 81/013 of 27th November 1981</i>
Logging beyond AAC boundaries	Yes <input type="checkbox"/> Carrying out an inventory of trees harvested beyond the AAC boundaries for the computation of claims and interests No <input type="checkbox"/>	Unauthorized logging in a State forest or non-compliance with provisions of contract specifications punishable by <i>Articles 158(3) of Law 94/01 of 20th January 1994, or 128 of Law 81/013 of 27th November 1981</i>
Logging beyond the boundaries of the council forest	Yes <input type="checkbox"/> Carrying out an inventory of trees harvested beyond the boundaries of the licensed forest area for the computation of claims and interests No <input type="checkbox"/>	Unauthorized logging in a State forest or non-compliance with provisions of contract specifications punishable by <i>Articles 158(1) of Law 94/01 of 20th January 1994, or 128 of Law 81/013 of 27th November 1981</i> or Unauthorized logging in a State forest punishable by <i>Article 156 (4) of Law 94/01 of 20th January 1994</i>

IV.3.2.2. Control of Compliance with Forestry Operation Standards

Assessment Areas	Records	Offences/Non-Compliance and applicable Sanctions
Logging map that shows the location of every tree to be harvested	Existing <input type="checkbox"/> Compliant <input type="checkbox"/> Non compliant <input type="checkbox"/> Non existing <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with the license validity period	Yes <input type="checkbox"/> No <input type="checkbox"/>	Logging beyond the validity period punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: . Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."
DF10 booklet(s)	Yes <input type="checkbox"/> Inappropriate record keeping <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i> Or Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by <i>Article 158 (7) of Law 94/1 of 20th January 1994</i>

		Missing harvesting site log or inappropriate recording of harvesting data (not endorsed/not signed by the divisional official of the forestry administration) i.e non-compliance with technical operation standards punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with authorized quotas and species	Yes <input type="checkbox"/> No <input type="checkbox"/>	Exceeding allocated timber volume punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above." Harvesting of unauthorized species or Unauthorized logging in a State forest punishable by Articles 158 and 159 of Law 94/01 of 20th January 1994.
Waybill booklets	Yes <input type="checkbox"/> Inappropriate record keeping <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i> Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by <i>Article 158 (7) of Law 94/1 of 20th January 1994</i> Transportation without waybill or non-compliance with

		provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliant DF10/Waybill	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981 Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994
Compliance with Minimum Harvestable Diameters (MHDs)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliance with Minimum Management Diameters (MMDs)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliance with felling standards 1. Existence of a forested buffer zone of 30-meter wide, measured as from the tidemark, at the sea shore, river bank, lake bank, watercourse bank	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981 Unauthorized felling of protected trees punishable by Article 155 of Law 94/01 of 20th January 1994 as follows: "A fine of from 50,000 to 200,000 CFAF and an imprisonment for from twenty days to two months or both, such fine and imprisonment

and swampy areas (Article 15, forestry operation standards) 2. Unauthorized harvesting of protected trees 3. Directional/controlled felling (Article 69 (3) and (4) - forestry operation standards)	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	shall be imposed on whoever commits any of the following offences: Felling, without authorization, of protected trees, in contravention of Section 43 above, without prejudice to the damages for timber exploited, as provided for in Section 159 below."
Felling distance - 30 m from a watercourse, i.e no felling in a buffer area of 30 m wide as specified by Article 15 of forestry operation standards	Compliant <input type="checkbox"/> Non compliant <input type="checkbox"/> Remark: measure and specify the distance as from which felling should be done	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliance with MP provisions on sylvicultural operations	Yes <input type="checkbox"/> No <input type="checkbox"/> Remark: identify the MP provisions that are not complied with	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Use of phytocides for sylvicultural operations like thinning and others	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliance with skidding standards, i.e compliance with Chapter XI of MINFOF Forestry Operation Standards		

<p>1. Skidding trails must be planned in a way that shortens them as much as possible by avoiding sensitive areas (Article 78 (1) of Forestry Operation Standards)</p> <p>2. Use of the same skidding trail for the extraction of several stems in the same areas (Article 78 (2) of Forestry Operation Standards)</p> <p>3. Marking of skidding trails before the skidding operation takes place (Article 79 (1) of Forestry Operation Standards)</p> <p>4. Marking of skidding trails in a way that protects crop trees and seed-bearing stems identified by the forestry administration (Article 79 (1) of Forestry Operation Standards)</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	
<p>5. Use of the same skidding trails if they are still usable when trees are felled in an area that has already been harvested (Article 80 of Forestry Operation Standards)</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	

<p>6. Trees with a diameter exceeding 10 centimetres that have been destroyed during skidding</p> <p>7. Skidding of all logs of felled trees up to a log yard reachable by road, except in case of prior authorization of the forestry administration (Article 82 (1) of Forestry Operation Standards)</p> <p>8. Abandoning a log along a skidding trail or a forest road (Article 82 (2) of Forestry Operation Standards)</p> <p>9. Use of roads and tracks used by neighbouring populations to extract logs (Article 83 (1) of Forestry Operation Standards)</p> <p>10. Restoration of areas degraded during skidding of the roads and tracks used by the neighbouring populations</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
<p>Marking of logs</p>	<p>Yes <input type="checkbox"/> Compliant <input type="checkbox"/></p> <p>Non-compliant <input type="checkbox"/></p> <p>Remark: to specify</p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>

	No <input type="checkbox"/> Number <input type="checkbox"/>	Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by: <ul style="list-style-type: none"> Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences:fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be; Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (Article 65 of Law 94/01 of 20th January 1994)
Stump marking	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Marking of stems (seed-bearing trees, harvestable trees, and crop trees)	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/> Remark: identify the types of trees that have been marked	Idem

Marking of trees broken during felling or entangled and abandoned in the forest	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Marking of trees of commercial value felled for the construction of extraction roads or bridges and embankments	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Marking of softwood trees of commercial value that are used as floats for heavy driftwood	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Watercourse blocking	Yes <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Existence of a protection area within the harvested area	Yes <input type="checkbox"/> Marked <input type="checkbox"/> Not marked <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliance with road construction projects (opening of roads in compliance with the project approved by the forestry administration)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Social amenities	Done <input type="checkbox"/> Not done <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981

IV.4. Control of a Community Forest Managed by a Third-Party

IV.4.1. On-site Documentation Review

No	Description	FLEGT/SNCF Means of Verification	Offence/Non- Compliance Records			Comments
1	License of the community or subcontractors: forestry trade, inventory, silviculture, and others	1.3.4 & 2.1.1	Yes	No		Comments
2	Map of community forest and certificate of surface area assessment	SNCF	Yes	No		
3	Map of yearly block and Certificate of surface area assessment	SNCF	Yes	No		
4	Compliance certificate for inventory activities	2.1.3	Yes	No		
5	Authorization to construct access road to the community forest	SNCF	Yes	No		
6	Logging map that shows the location of every tree to be harvested	SNCF	Yes	No		
7	Certificate of Boundaries marking for the community forest	SNCF	Yes	No		
8	Certificate of Boundaries marking for the yearly block	SNCF	Yes	No		
9	Post-harvesting inspection certificate/note	2.3.1 & 2.4.2				
10	Sub-contracting/partnership agreement(s)	1.3.1	Yes	No		
11	Letter of the Minister in charge of forestry approving the sub-contracting agreement	1.3.2	Yes	No		
12	Contracts for service provision	2.1.2	Yes	No		
13	Provisional management agreement signed between the community and the relevant administrative authority	1.2.2	Yes	No		
14	Ministerial order to approve the streamlined management plan	1.2.4	Yes	No		

15	Final management agreement signed by the relevant administrative authority	1.2.5	Yes		No		
16	Harvesting site log (DF10) or SIGIF statement/claim	2.4.1	Yes		No		
17	Authentic log waybills signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		
18	Authentic waybills for temporary log yards signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		
19	Waybills for sawn timber secured and signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		
20	Annual logging certificate	2.2.3	Yes		No		
21	Authorization to start operation (signed by MINFOF Regional Delegate)	2.2.4	Yes		No		
22	Information and sensitization materials (posters, Records , video and audio recordings, etc.) and/or internal regulations	5.1.1	Yes		No		
23	Simplified Management Plan (SMP)	5.1.2 & 5.2.1 4.1.1	Yes		No		
24	Report of harvesting inventory	SNCF	Yes		No		
25	Authorization to trade log timber	SNCF	Yes		No		
26	Annual operation report	2.3.2	Yes		No		

IV.4.2. Control of Harvesting Site

IV.4.2.1. Control of Boundaries

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Boundaries opening	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Boundaries marking (with red paint)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Exceeding the boundaries of the community forest	Yes <input type="checkbox"/> No <input type="checkbox"/>	Unauthorized logging in a State forest punishable by <i>Articles 156 (4) and 159 of Law 94/01 of 20th January 1994</i>
Logging beyond the boundaries of the yearly block	Yes <input type="checkbox"/> Carrying out an inventory of trees harvested beyond the AAC boundaries for the computation of claims and interests No <input type="checkbox"/>	Unauthorized logging in a State forest punishable by <i>Article 156 (4) of Law 94/01 of 20th January 1994</i>

Logging beyond the boundaries of the community forest	Yes <input type="checkbox"/> Carrying out an inventory of trees harvested beyond the boundaries of the licensed forest area for the computation of claims and interests No <input type="checkbox"/>	Unauthorized logging in a State forest punishable by <i>Article 156 (4) of Law 94/01 of 20th January 1994</i> <i>Or</i> Unauthorized logging in a State forest punishable by <i>Article 158 (3) of Law 94/01 of 20th January 1994</i>
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IV.4.2.2. Control of Compliance with Forestry Operation Standards

Assessment Areas	Records	Offences/Non-Compliance and applicable Sanctions
Logging map that shows the location of every tree to be harvested	Existing <input type="checkbox"/> Compliant <input type="checkbox"/> Non compliant <input type="checkbox"/> Non existing <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with the license validity period	Yes <input type="checkbox"/> No <input type="checkbox"/>	Logging beyond the validity period punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one

		of the following offences: ... Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."
DF10 booklet(s)	<p>Yes <input type="checkbox"/></p> <p>Inappropriate record keeping <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p><i>Or</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, way-bill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994</p> <p>Missing harvesting site log or inappropriate recording of harvesting data (not endorsed/not signed by the divisional official of the forestry administration) i.e non-compliance with technical operation standards punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
Compliance with authorized quotas and species	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Exceeding allocated timber volume punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000</p>

		<p>CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: . Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."</p> <p>Harvesting of unauthorized species or Unauthorized logging in a forest of the permanent real estate punishable by Articles 156 and 159 of Law 94/01 of 20th January 1994.</p>
Waybill books	<p>Yes <input type="checkbox"/></p> <p>Inappropriate record keeping <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p>
Waybill books for sawn timber	<p>Yes <input type="checkbox"/></p> <p>Inappropriate record keeping <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65</i></p>

	No <input type="checkbox"/>	<i>Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i> Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliant DF10/Waybill	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981 Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994
Compliance with Minimum Harvestable Diameters (MHDs)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliance with felling standards 1. Existence of a forested buffer zone of 30-meter wide, measured as from the tide-	Yes <input type="checkbox"/>	4. Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128

mark, at the sea shore, river bank, lake bank, watercourse bank and swampy areas (Article 15 of forestry operations standards)	No <input type="checkbox"/>	<p><i>of Law 81/013 of 27th November 1981</i></p> <p>5. Unauthorized felling of protected trees punishable by <i>Article 155 of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 50,000 to 200,000 CFAP and an imprisonment for from twenty days to two months or both, such fine and imprisonment shall be imposed on whoever commits any of the following offences: ... Felling, without authorization, of protected trees, in contravention of Section 43 above, without prejudice to the damages for timber exploited, as provided for in Section 159 below."</p>
2. Unauthorized harvesting of protected trees	Yes <input type="checkbox"/>	
3. Directional/controlled felling (Article 69 (2), (3), and (4) - forestry operation standards)	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	
Felling distance - 30 m from a watercourse, i.e no felling in a buffer area of 30 m wide as specified by Article 15 of forestry operation standards	No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
	Compliant <input type="checkbox"/> Non compliant <input type="checkbox"/> Remark: measure and specify the distance as from which felling should be done	
Compliance with SMP provisions on silvicultural operations	Yes <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
	No <input type="checkbox"/> Remark: identify the MP provisions that are not complied with	
Use of phytocides for silvicultural operations like thinning and others	Yes <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of</i></p>
	No <input type="checkbox"/>	

		<i>Law 81/013 of 27th November 1981</i>
Compliance with hauling standards, i.e compliance with Chapter XI of MINFOF Forest Operations Standards (harvesting for log trade)		
<p>1. Skidding trails must be planned in a way that shortens them as much as possible by avoiding sensitive areas (Article 78 (1) of Forestry Operation Standards)</p> <p>2. Use of the same skidding trail for the extraction of several stems in the same areas (Article 78 (2) of Forestry Operation Standards)</p> <p>3. Marking of skidding trails before the skidding operation takes place (Article 79 (1) of Forestry Operation Standards)</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	

<p>4. Marking of skidding trails in a way that protects crop trees and seed-bearing stems identified by the forestry administration (Article 79 (1) of Forestry Operation Standards)</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
<p>5. Use of the same skidding trails if they are still usable when trees are felled in an area that has already been harvested (Article 80 of Forestry Operation Standards)</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	
<p>6. Trees with a diameter exceeding 10 centimetres that have been destroyed during skidding</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	
<p>7. Skidding of all logs of felled trees up to a log yard reachable by road, except in case of prior authorization of the forestry administration (Article 82 (1) of Forestry Operation Standards)</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	
<p>8. Abandoning a log along a skidding trail or a forest road (Article 82 (2) of Forest Operation Standards)</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	
<p>9. Use of roads and tracks used by neighbouring populations to</p>	<p>Yes <input type="checkbox"/></p>	

<p>extract logs (Article 83 (1) of Forestry Operation Standards)</p> <p>10. Restoration of areas degraded during skidding of the roads and tracks used by the neighbouring populations</p>	<p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	
<p>Marking of logs</p>	<p>Yes <input type="checkbox"/> Compliant <input type="checkbox"/></p> <p>Non-compliant <input type="checkbox"/></p> <p>No <input type="checkbox"/> Number <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by:</p> <ul style="list-style-type: none"> Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: .fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be; Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years Article 65 of Law 94/01 of 20th January 1994)

Stump marking	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Marking of stems (seed-bearing trees, harvestable trees, and crop trees)	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/> Remark: identify the types of trees that have been marked	Idem
Marking of trees broken during felling or entangled and abandoned in the forest	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Marking of trees of commercial value felled for the construction of extraction roads or bridges and embankments	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem

Marking of softwood trees of commercial value that are used as floats for heavy driftwood	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Watercourse blocking	Yes <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Existence of a protection area within the harvested area	Yes <input type="checkbox"/> Marked <input type="checkbox"/> Not marked <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliance with road construction projects (opening of roads in compliance with the project approved by the forestry administration)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Social amenities provided for by the SMP	Done <input type="checkbox"/> Not done <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981

IV.5. Control of Sale of Standing Volume

IV.5.1. On-site Documentation Review

No	Description	FLEGT/SNCFF Means of Verification	Offence/Non- Compliance Records			Comments
1	Business license of the forest operation entity or subcontractors and service providers: forestry trade, inventory, silviculture, others	1.3.5, 1.1.3 & 2.1.1	Yes	No		
2	Order of the Minister in charge of forestry to grant the sale of standing volume	1.2.5	Yes	No		
3	Map of the sale of standing volume and a certificate of surface area assessment	SNCFF	Yes	No		
4	Authorization to construct access road to the sale of standing volume	SNCFF	Yes	No		
5	Map of track network	SNCFF	Yes	No		
6	Logging map	SNCFF	Yes	No		
7	Certificate of inventory compliance	SNCFF	Yes	No		
8	Certificate of Boundaries marking	SNCFF	Yes	No		
9	Sub-contracting/partnership agreement(s)	1.3.1	Yes	No		
10	Letter of the Minister in charge of forestry approving the sub-contracting/partnership agreement	1.3.2	Yes	No		
11	Service provision contract with a licensed organization or a government agency	2.1.2	Yes	No		
12	Harvesting site log (DF10)	2.4.1	Yes	No		
13	Post-harvesting inspection certificate/note	2.2.1 & 2.4.2	Yes	No		

14	Payment evidence (annual forestry fee, felling tax, all forestry charges provided for by the contract specifications)	2.5.2	Yes	No		
15	Evidence to show availability of operation equipment (if need be)	SNCF	Yes	No		
16	Authentic log waybills signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes	No		
17	Authentic waybills for temporary log yards signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes	No		
18	Waybills for sawn timber secured and signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes	No		
19	Certificate of annual harvesting	2.3.3	Yes	No		
20	Authorization to start operation (signed by MINFOP Regional Delegate)	2.3.4	Yes	No		
21	Contract specifications	4.2.1	Yes	No		
22	Records of the construction of social amenities provided for by the contract specifications	4.2.2	Yes	No		
23	Signed minutes of sensitization meeting the Divisional Officer	1.2.6	Yes	No		
24	Minutes of the sensitization meeting on the operations relating to the sale of standing volume signed by all stakeholders	4.2.3	Yes	No		
25	Internal regulations	5.1.1	Yes	No		
26	Service notes forbidding poaching and transport of bushmeat	5.1.2	Yes	No		
27	Service notes specifying applicable sanctions	5.1.3	Yes	No		
28	Report of harvesting inventory	1.2.6	Yes	No		

IV.5.2. Control of Harvesting Site

IV.5.2.1. Control of Boundaries

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Boundaries opening	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Boundaries marking (with red paint)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Exceeding the boundaries of the sale of standing volume	Yes <input type="checkbox"/> No <input type="checkbox"/>	Unauthorized logging in a State forest punishable by <i>Article 156 (4) of Law 94/01 of 20th January 1994</i>
Logging beyond the boundaries of the SSV	Yes <input type="checkbox"/> Carrying out an inventory of trees harvested beyond the boundaries of the licensed forest area for the computation of claims and interests No <input type="checkbox"/>	Unauthorized logging in a State forest or non-compliance with provisions of contract specifications punishable by <i>Articles 158(3) of Law 94/01 of 20th January 1994, or 128 of Law 81/013 of 27th November 1981</i> or Unauthorized logging in a State forest punishable by <i>Article 156 (4) of Law 94/01 of 20th January 1994</i>

IV.5.2.2. Control of Compliance with Forestry Operation Standards

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Logging map that shows the location of every tree to be harvested	Existing <input type="checkbox"/> Compliant <input type="checkbox"/> Non compliant <input type="checkbox"/> Non existin g <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with the license validity period	Yes <input type="checkbox"/> No <input type="checkbox"/>	Logging beyond the validity period punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."
DF10 booklet(s)	Yes <input type="checkbox"/> Inappropriate record keeping <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i> <i>Or</i> Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by

		<p><i>Article 158 (7) of Law 94/1 of 20th January 1994</i></p> <p>Missing harvesting site log or inappropriate recording of harvesting data (not endorsed/not signed by the divisional official of the forestry administration) i.e non-compliance with technical operation standards punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
Compliance with authorized quotas and species	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Exceeding allocated timber volume punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."</p> <p>Harvesting of unauthorized species or unauthorized logging in a forest of the permanent real estate punishable by Articles 156 and 159 of Law 94/01 of 20th January 1994.</p>
Waybill for logs books	<p>Yes <input type="checkbox"/></p> <p>Inappropriate record keeping <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by</p>

		<p><i>Article 158 (7) of Law 94/1 of 20th January 1994</i></p> <p>Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p>
Compliant DF10/Waybill	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994</p>
Compliance with Minimum Harvestable Diameters (MHDs)	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
Compliance with Minimum Management Diameters (MMDs)	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
Accuracy of waybill data	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>

		Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994
<p>Compliance with felling standards</p> <p>1. Existence of a forested buffer zone of 30-meter wide, measured as from the tidemark, at the sea shore, river bank, lake bank, watercourse bank and swampy areas (Article 15 of forestry operations standards)</p> <p>2. Unauthorized harvesting of protected trees</p> <p>3. Directional/controlled felling</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>1. Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p> <p>2. Unauthorized felling of protected trees punishable by Article 155 of Law 94/01 of 20th January 1994 as follows: "A fine of from 50,000 to 200,000 CFAF and an imprisonment for from twenty days to two months or both, such fine and imprisonment shall be imposed on whoever commits any of the following offences: Felling, without authorization, of protected trees, in contravention of Section 43 above, without prejudice to the damages for timber exploited, as provided for in Section 159 below."</p>
<p>Felling distance - 30 m from a watercourse, i.e no felling in a buffer area of 30 m wide as specified by Article 15 of forestry oper-</p>	<p>Compliant <input type="checkbox"/></p> <p>Non compliant <input type="checkbox"/></p> <p>Remark: measure and specify the distance as from which felling</p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p>

ation standards	should be done	
Compliance with MP provisions on silvicultural operations	Yes <input type="checkbox"/> No <input type="checkbox"/> Remark: identify the MP provisions that are not complied with	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Use of phytocides for silvicultural operations like thinning and others	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with skidding standards, i.e compliance with Chapter XI of MINFOF Forestry Operation Standards 1. Skidding trails must be planned in a way that shortens them as much as possible by avoiding sensitive areas (Article 78 (1) of Forestry Operation Standards 2. Use of the same skidding trail for the extraction of several	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-

<p>stems in the same areas (Article 78 (2) of Forestry Operation Standards)</p> <p>3. Marking of skidding trails before the skidding operation takes place (Article 79 (1) of Forestry Operation Standards)</p> <p>4. Marking of skidding trails in a way that protects crop trees and seed-bearing stems identified by the forestry administration (Article 79 (1) of Forestry Operation Standards)</p> <p>5. Use of the same skidding trails if they are still usable when trees are felled in an area that has already been harvested (Article 80 of Forestry Operation Standards)</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
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<p>dards)</p> <p>6. Trees with a diameter exceeding 10 centimetres that have been destroyed during skidding</p> <p>7. Skidding of all logs of felled trees up to a log yard reachable by road, except in case of prior authorization of the forestry administration (Article 82 (1) of Forestry Operation Standards)</p> <p>8. Abandoning a log along a skidding trail or a forest road (Article 82 (2) of Forest Operation Standards)</p> <p>9. Use of roads and tracks used by neighbouring populations to extract logs (Article 83 (1) of Forestry Operation</p>	<p>No <input type="checkbox"/></p>	
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Standards) 10. Restoration of areas degraded during skidding of the roads and tracks used by the neighbouring populations		
Marking of logs	<p>Yes <input type="checkbox"/></p> <p>Compliant <input type="checkbox"/></p> <p>Non-compliant <input type="checkbox"/></p> <p>No <input type="checkbox"/> Number <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by:</p> <ul style="list-style-type: none"> Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences:fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be; Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (Article 65 of Law 94/01 of 20th January 1994)

Stumps marking	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Marking of stems (seed-bearing trees, harvestable trees, and crop trees)	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/> Remark: identify the types of trees that have been marked	Idem
Marking of trees broken during felling or entangled and abandoned in the forest	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Marking of trees of commercial value felled for the construction of extraction roads or bridges and embankments	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem

Marking of softwood trees of commercial value that are used as floats for heavy driftwood	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Watercourse blocking	Yes <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with road construction projects (opening of roads in compliance with the project approved by the forestry administration)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Social amenities	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>

IV.6. Control of an Area Covered by a Logging Authorization for Service Timber

IV.6.1. On-site Documentation Review

No	Description	Offence/Non-Compliance Records				Comments
		Yes		No		
1	Forestry business license of the forest operation or sub-contractors	Yes		No		
2	Business license of the forest operation or sub-contractors for forest management operations inventory, silviculture, and others	Yes		No		
3	Logging license/authorization for Service Timber	Yes		No		
4	Map of the area covered by the authorization for service timber and a certificate of surface area assessment	Yes		No		
5	Evidence of amenities provided for in the contract specification	Yes		No		
6	Authorization to construct access road to the concession/awarded area	Yes		No		
7	Minutes of the consultation with local populations	Yes		No		
8	Report on the implementation and receiving of social amenities	Yes		No		
9	Map of track/road network	Yes		No		
10	Logging map	Yes		No		
11	Certificate of inventory compliance	Yes		No		
12	Certificate of Boundaries marking	Yes		No		
13	Sub-contracting agreement(s) approved by the Ministry in charge of forestry	Yes		No		
14	DF10	Yes		No		
15	Filings of required taxes	Yes		No		

16	Evidence for tax payment	Yes		No		
17	Evidence to show availability of operation equipment (if need be)	Yes		No		
18	Waybill for sawn timber	Yes		No		
19	Authorization to start operation (signed by MINFOF Regional Delegate)	Yes		No		
20	Report of harvesting inventory	Yes		No		

IV.6.2. Control of Harvesting Site

IV.6.2.1. Control of Boundaries

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Boundaries opening	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Boundaries marking (with red paint)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>

Exceeding the boundaries of the area covered by the Authorization for service timber	Yes <input type="checkbox"/> No <input type="checkbox"/>	Unauthorized logging in a forest of the permanent real estate punishable by Articles 156 (4) and 159 of Law 94/01 of 20th January 1994
Logging beyond the boundaries of the area covered by the Authorization for service timber	Yes <input type="checkbox"/> Carrying out an inventory of trees harvested beyond the boundaries of the licensed forest area for the computation of claims and interests No <input type="checkbox"/>	Unauthorized logging in a forest of the permanent real estate punishable by Articles 156 (4) and 159 of Law 94/01 of 20th January 1994

IV.6.2.2. Control of Compliance with Forestry Operation Standards

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Logging map that shows the location of every tree to be harvested	Existing <input type="checkbox"/> Compliant <input type="checkbox"/> Non compliant <input type="checkbox"/> Non existing <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliance with the license validity period	Yes <input type="checkbox"/>	Logging beyond the validity period punishable by Article 158 (2) of Law 94/01 of 20th January 1994 as follows: "A fine of from

	No <input type="checkbox"/>	3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."
DF10 booklet	Yes <input type="checkbox"/> Inappropriate record keeping <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i> <i>Or</i> Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994 Missing harvesting site log or inappropriate recording of harvesting data (not endorsed/not signed by the divisional official of the forestry administration) i.e non-compliance with technical operation standards punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with authorized quotas and species	Yes <input type="checkbox"/> No <input type="checkbox"/>	Exceeding allocated timber volume punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and impi-

		<p>sonment shall be imposed on whoever commits one of the following offences: Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."</p> <p>Harvesting of unauthorized species or unauthorized logging in a forest of the permanent real estate punishable by Articles 156 (4) and 159 of Law 94/01 of 20th January 1994.</p>
Waybill for sawn timber booklets	<p>Yes <input type="checkbox"/></p> <p>Inappropriate record keeping <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994</p> <p>Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p>
Compliance with Minimum Harvestable Diameters (MHDs)	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p>
Compliance with felling standards		<p>1. Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications</p>

<p>1. Existence of a forested buffer zone of 30-meter wide, measured as from the tidemark, at the sea shore, river bank, lake bank, watercourse bank and swampy areas (Article 15 of forestry operations standards)</p> <p>2. Unauthorized harvesting of protected trees</p> <p>3. Directional/controlled felling (Article 69 (2), (3), and (4) - forestry operation standards)</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>2. Unauthorized felling of protected trees punishable by <i>Article 155 of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 50,000 to 200,000 CFAF and an imprisonment for from twenty days to two months or both, such fine and imprisonment shall be imposed on whoever commits any of the following offences: Felling, without authorization, of protected trees, in contravention of Section 43 above, without prejudice to the damages for timber exploited, as provided for in Section 159 below."</p>
<p>Felling distance - 30 m from a watercourse, i.e no felling in a buffer area of 30 m wide as specified by Article 15 of forestry operation standards</p>	<p>Compliant <input type="checkbox"/></p> <p>Non compliant <input type="checkbox"/></p> <p>Remark: measure and specify the distance as from which felling should be done</p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
<p>Compliance with skidding standards, i.e compliance with Chapter XI of MINFOF Forestry Operation Standards</p> <p>1. kidding trails must be</p>		

planned in a way that shortens them as much as possible by avoiding sensitive areas (Article 78 (1) of Forestry Operation Standards)	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
2. Use of the same skidding trail for the extraction of several stems in the same areas (Article 78 (2) of Forestry Operation Standards)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3. Marking of skidding trails before the skidding operation takes place (Article 79 (1) of Forestry Operation Standards)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4. Marking of skidding trails in a way that protects crop trees and seed-bearing stems identified by the forestry administration (Article 79 (1) of Forestry Operation Standards)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
5. Use of the same skidding trails if they are still usable when trees are felled in an	Yes <input type="checkbox"/> No <input type="checkbox"/>	

area that has already been harvested (Article 80 of Forestry Operation Standards)		
6. Trees with a diameter exceeding 10 centimetres that have been destroyed during skidding	Yes <input type="checkbox"/>	
	No <input type="checkbox"/>	
7. Skidding of all logs of felled trees up to a log yard reachable by road, except in case of prior authorization of the forestry administration (Article 82 (1) of Forestry Operation Standards)	Yes <input type="checkbox"/>	
	No <input type="checkbox"/>	
8. Abandoning a log along a skidding trail or a forest road (Article 82 (2) of Forest Operation Standards)	Yes <input type="checkbox"/>	
	No <input type="checkbox"/>	
9. Use of roads and tracks used by neighbouring populations to extract logs (Article 83 (1) of Forestry Operation Standards)	Yes <input type="checkbox"/>	
	No <input type="checkbox"/>	
10. Restoration of areas degraded during skidding	Yes <input type="checkbox"/>	
	No <input type="checkbox"/>	

of the roads and tracks used by the neighbouring populations		
Stump marking	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by:</p> <ul style="list-style-type: none"> • Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences:fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be; • Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (• Article 65 of Law 94/01 of 20th January 1994)
Stems marking (stems to be harvested)	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/>	Idem

	No <input type="checkbox"/> Number <input type="checkbox"/> Remark: identify the types of trees that have been marked	
Marking of trees broken during felling or entangled and abandoned in the forest	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Marking of trees of commercial value felled for the construction of extraction roads or bridges and embankments	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Marking of softwood trees of commercial value that are used as floats for heavy driftwood	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem

Watercourse blocking	Yes <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliance with road construction projects (opening of roads in compliance with the project approved by the forestry administration)	Yes <input type="checkbox"/> No <input type="checkbox"/> *	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Social amenities	Yes <input type="checkbox"/> No <input type="checkbox"/> *	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981

IV.7. Control of an Area Covered by an Authorization to Salvage Timber

IV.7.1. Field Documentation Review

The review takes place in the workers' camp before heading to harvesting sites. The table below contains a list of documents to be reviewed:

No	Description	FLEGT/SNCF F Means of Verification	Offence/Non- Compliance Re- cords				Comments
1	License of the forest operation entity or subcontractors: forestry trade, inventory, silviculture, and others	1.1.3 & 1.3.5	Yes		No		
2	Project paper specifying the precise location of the project, as approved by the relevant officials of the relevant ministry (agriculture, public works)	2.1.1					
3	Report/findings of harvesting inventory	1.2.3					
4	Map of the area covered by the authorization to salvage timber and a certificate of surface area assessment	SNCF	Yes		No		
5	Authorization to construct access roads/tracks to the area covered by the Authorization to salvage timber	SNCF	Yes		No		
6	Logging map	SNCF	Yes		No		
7	Certificate of inventory compliance	SNCF	Yes		No		
8	Certificate of Boundaries marking	SNCF	Yes		No		
9	Administrative post-harvesting attestation or Records of control visits	2.1.2 & 2.2.1	Yes		No		

10	Sub-contracting/partnership agreement(s) approved by the Ministry in charge of forestry	1.3.1	Yes		No		
11	Letter(s) of the Minister in charge of forestry approving the sub-contracting/partnership agreement(s)	1.3.3	Yes		No		
12	DF10 booklet(s)	SNCFF	Yes		No		
13	Receipts indicating payment of selling price	1.2.7 & 2.3.1	Yes		No		
14	Payment evidence for all other forestry charges provided for by the contract specifications	2.3.2	Yes		No		
15	Log waybills secured and signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		
16	Waybills for LVPR secured and signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		
17	Authorization to salvage timber issued by the relevant official of the forest administration	1.2.8	Yes		No		
18	Authorization to start operation signed by MINFOF Regional Delegate	1.2.9	Yes		No		
19	Contract specifications	4.2.1	Yes		No		
20	Records of the construction of social amenities provided for by the contract specifications	4.2.2	Yes		No		
21	Signed minutes of sensitization meeting on the Authorization to salvage timber by the administration or the Divisional Officer	4.2.3	Yes		No		
22	Internal regulations	5.1.1	Yes		No		
23	Service notes forbidding poaching and transport of bushmeat	5.1.2	Yes		No		
24	Service notes specifying applicable sanctions	5.1.3	Yes		No		

IV.7.2. Control of Harvesting Site

IV.7.2.1. Control of Boundaries

Boundaries are inspected by walking on both boundary segments across a main or secondary road.

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Boundaries opening	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Exceeding the boundaries of the area covered by the Authorization to salvage timber	Yes <input type="checkbox"/> No <input type="checkbox"/>	Unauthorized logging in a forest of the permanent real estate punishable by <i>Articles 156 (4) and 159 of Law 94/01 of 20th January 1994</i>
Logging beyond the boundaries of the area covered by the Authorization to salvage timber	Yes <input type="checkbox"/> Carrying out an inventory of trees harvested beyond the boundaries of the licensed forest area for the computation of claims and interests No <input type="checkbox"/>	Unauthorized logging in a State forest or non-compliance with provisions of contract specifications punishable by <i>Articles 158(3) of Law 94/01 of 20th January 1994, or 128 of Law 81/013 of 27th November 1981</i> or Unauthorized logging in a forest of the permanent real estate punishable by <i>Articles 156 (4) and 159 of Law 94/01 of 20th January 1994</i>

IV.7.2.2. Control of Compliance with Forestry Operation Standards

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Logging map that shows the location of every tree to be harvested	Existing <input type="checkbox"/> Compliant <input type="checkbox"/> Non compliant <input type="checkbox"/> Non existing <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with the license validity period	Yes <input type="checkbox"/> No <input type="checkbox"/>	Logging beyond the validity period punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."
DF10 booklet(s)	Yes <input type="checkbox"/> Inappropriate record keeping <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i> Or Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by <i>Article 158 (7) of Law 94/1 of 20th January 1994</i>

		<p>Missing harvesting site log or inappropriate recording of harvesting data (not endorsed/not signed by the divisional official of the forestry administration) i.e non-compliance with technical operation standards punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>
Compliance with authorized quotas and species	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Exceeding allocated timber volume punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever..... Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."</p> <p>Harvesting of unauthorized species or unauthorized logging in a forest of the permanent real estate punishable by <i>Articles 156 (4) and 159 of Law 94/01 of 20th January 1994.</i></p>
Waybill booklets	<p>Yes <input type="checkbox"/></p> <p>Inappropriate record keeping <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994</p> <p>Transportation without waybill or non-compliance with provisions of contract specification punishable by <i>Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p>

Compliant DF10/Waybill	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by Article 158 (7) of Law 94/1 of 20th January 1994</p>
Marking of logs	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by:</p> <ul style="list-style-type: none"> Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be; Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (Article 65 of Law 94/01 of 20th January 1994)

Stump marking	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Watercourse blocking	Yes <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Social amenities	Done <input type="checkbox"/> Not done <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981

IV.8. Control of an Authorization to Remove Timber

IV.8.1. Field Documentation Review

No	Description	FLEGT/SNC FF Means of Verification	Offence/Non- Compliance Records				Comments
1	Forestry business license of the enterprise that removes authorized timber	1.1.3	Yes		No		
2	Authorization to remove timber issued by the relevant official of the forest administration	1.2.7	Yes		No		
3	Authorization to start operation signed by MINFOP Regional Delegate	1.2.8	Yes		No		
4	Counterfoils of waybills/delivery notes or SIGIF statement	2.1.2	Yes		No		
5	Post-harvesting inspection certificate/note	2.1.3	Yes		No		
6	Evidence indicating payment of selling price	2.2.1	Yes		No		
7	Evidence indicating payment of additional 13% of selling price	2.2.2	Yes		No		
8	Authentic log waybills signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		
9	Authentic waybills for temporary log yards signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		
10	Waybills for sawn timber secured and signed by the relevant official of the Ministry in charge of forestry	3.1.1	Yes		No		

IV.8.2. Field Control

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Compliance with the license validity period	Yes <input type="checkbox"/> No <input type="checkbox"/>	Logging beyond the validity period punishable by <i>Article 158 (2) of Law 94/01 of 20th January 1994</i> as follows: "A fine of from 3,000,000 to 10,000,000 CFAF or an imprisonment of one (1) year for from one year to three years or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: Exploitation beyond the forestry concession and/or the volume and period granted, in contravention of Articles 47(2) and 45 above, without prejudice to damages for timber exploited as provided for in Article 159 above."
Booklets for waybills of logs and waybills of sawn timber	Yes <input type="checkbox"/> Inappropriate record keeping <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i> Falsification or forgery of any document used for the calculation of forest tax/charges (DF10, waybill) punishable by <i>Article 158 (7) of Law 94/1 of 20th January 1994</i> Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981

Marking of logs	<p>Yes <input type="checkbox"/> Compliant <input type="checkbox"/></p> <p>Non-compliant <input type="checkbox"/></p> <p>No Number <input type="checkbox"/></p>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by:</p> <ul style="list-style-type: none"> • Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences: .fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be; • Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (• Article 65 of Law 94/01 of 20th January 1994)
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IV.9. Control of Sawmills

IV.8.1. Documentation Review

The documentation review must take place at the office of the forest enterprise that owns the sawmill. The table below contains a list of documents to be reviewed:

No	Description	FLEGT/SNCF F Means of Verification	Offence/Non- Compliance Records				Comments
1	Authorization of the ministry in charge of industry to build and operate a first class business or receipt of declaration (2 nd class)	1.1.3	Yes		No		
2	Authorizations to import issued by the relevant officials of the ministries in charge of forestry and finance	2.2.4	Yes		No		
3	Registration attestation for exportation trade	SNCF	Yes		No		
4	Registration attestation for timber processing trade, issued by the ministry in charge of forestry	1.1.4	Yes		No		
5	Providers' attestation of legal compliance	2.1.2	Yes		No		
6	Sub-contracting/partnership contract(s)	1.2.1	Yes		No		
7	Letter of the ministry in charge of forestry approving the sub-contracting agreement	1.2.2	Yes		No		
8	Forest entity's license for forestry operations, issued by the relevant authority	1.2.5	Yes		No		
9	Payment evidence for sawmill input tax and other forest taxes, if provided for by the contract specifications for the previous and current years of the control visit	2.4.1	Yes		No		

10	Authentic waybill for sawn timber signed by relevant authorities	2.1.1 & 2.3.1	Yes		No		
11	Authentic waybill for sawn timber signed by relevant authorities	2.1.1 & 2.3.1	Yes		No		
12	Authentic waybills for temporary log yards signed by relevant authorities	2.1.1 & 2.3.1	Yes		No		
13	Special declaration through a consignment note signed by the relevant official in case of railway transportation	2.3.2	Yes		No		
14	Container loading attestation issued by the relevant customs authorities (in case of container use for timber transportation) associated with a loading report of the forestry administration	2.3.3	Yes		No		
15	International waybills signed throughout the evacuation itinerary	2.2.2	Yes		No		
16	Attestation of origin and certificate of disease control issued by the exporting country	2.2.3	Yes		No		
17	FLEGT authorization of the country of origin or any other private certificate of legality/sustainable forest management recognized in Cameroon	2.2.4	Yes		No		
18	Monthly operation Records	SNCFF	Yes		No		

II.8.2. Field Control

Assessment Areas	Records	Offences/Non-Compliance and applicable Sanctions
Sawmill input log/record	Yes <input type="checkbox"/> Inappropriate record keeping <input type="checkbox"/> No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges punishable by <i>Article 158 (7) of Law 94/1 of 20th January 1994</i></p> <p>Missing sawmill input log or inappropriate record keeping of sawmill input data (not endorsed/not signed by the divisional official of the forestry administration) i.e non-compliance with forest operation standards punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i> <i>or</i> Non-compliance with timber processing standards punishable by <i>Article 156 (3) of Law 94/01 of 20th January 1994</i></p>
Matches of consignment notes for timber logs with timber stocks on the sawmill log yard	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges punishable by <i>Article 158 (7) of Law 94/1 of 20th January 1994</i></p>

Matches of data in the consignment notes for timber logs with log measurements	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Falsification or forgery of any document used for the calculation of forest tax/charges punishable by Article 158 (7) of Law 94/1 of 20th January 1994</p>
Log labelling and/or bar-code	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Number <input type="checkbox"/>	<p>Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i></p> <p>Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by:</p> <ul style="list-style-type: none"> Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences:fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be; Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (Article 65 of Law 94/01 of 20th January 1994)
Timber stamping	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Idem</p>

Supply sources	Legal <input type="checkbox"/> Illegal <input type="checkbox"/>	<p>Non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p> <p>Or</p> <p>Non-compliance with timber processing standards punishable by Article 156 (3) of Law 94/01 of 20th January 1994</p>
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IV.9. Control of Check-Points

IV.9.1. Documentation Review

This includes checking the documentation held by truck drivers that move through the check point, and checking the check-point log/record or check-point registry that contains data on all timber products that have passed through the check-point as indicated in the table below:

No	Description	FLEGT/SNCF F Means of Verification	Offence/Non- Compliance Records				Comments
1	Attestation of origin and certificate of disease control issued by the exporting country	SNCF*	Yes		No		
2	Check-point registry (check-point daily log)	SNCF*	Yes		No		
3	Authentic waybill for sawn timber signed by relevant authorities	SNCF*	Yes		No		
4	Authentic waybill for sawn timber signed by relevant authorities	SNCF*	Yes		No		
5	Authentic waybills for temporary log yards signed by relevant authorities	SNCF*	Yes		No		
6	International waybills signed throughout the itinerary	SNCF*	Yes		No		
7	Check-point registry (check-point daily log)*	SNCF*	Yes		No		
8	Container loading report (in case of container use for timber transportation)	SNCF*	Yes		No		

* These documents that are required by SNCF are included in all the VPA-FLEGT legality check-lists in Cameroon.

IV.9.2. Field Control

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Matches of waybill data with transported timber products	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Using waybills to check: the source/origin, destination, species, and volume of transported timber products	Yes <input type="checkbox"/> No <input type="checkbox"/> Remark: specify missing and inadequate data	Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981 Falsification or forgery of waybills/consignment notes punishable by Article 158 (7) of Law 94/01 of 20th January 1994
Labelling and/or	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/> Remark:	Non-compliance with provisions of contract specification punishable by <i>Article 65 of Law 94/01 of 20th January 1994 Article 128 of Law 81/013 of 27th November 1981</i> Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by: <ul style="list-style-type: none"> Article 156 (9) of Law 94/01 of 20th January 1994 as fol-

		<p>laws: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences:fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be;</p> <ul style="list-style-type: none"> • Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (• Article 65 of Law 94/01 of 20th January 1994)
Stamping/labelling of (transported or seized) timber products	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem

IV.10. Control along the Transportation Itinerary

IV.10.1. Documentation Review

This includes checking the documents held by trucks drivers, as indicated in the table below:

No	Description	FLEGT/SNCFF Means of Verification	Offence/Non- Compliance Records				Comments
1	Authentic waybill for sawn timber signed by relevant authorities	SNCFF*	Yes		No		
2	Authentic waybill for sawn timber signed by relevant authorities	SNCFF*	Yes		No		
3	Authentic waybills for temporary log yards signed by relevant authorities	SNCFF*	Yes		No		
4	International waybills signed throughout the itinerary	SNCFF*	Yes		No		
5	Container loading report (in case of container use for timber transportation)	SNCFF*	Yes		No		
6	Special declaration through a consignment note signed by the relevant official in case of transport on rails	SNCFF*	Yes		No		
7	Attestation of origin and certificate of disease control issued by the exporting country	SNCFF*	Yes		No		

* These documents that are required by SNCFF are included in all the VPA-FLEGT legality check-lists in Cameroon.

IV.10.2. Physical Control

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Using waybills to check: the source/origin, destination, species, and volume of transported timber products	Yes <input type="checkbox"/> No <input type="checkbox"/> Remark: specify missing and inadequate data	<p>Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p> <p>Falsification or forgery of waybills/consignment notes punishable by Article 158 (7) of Law 94/01 of 20th January 1994</p>
Matches of waybill data with transported timber products	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</p>
Labelling and/or barcode of transported timber products	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/>	<p>Non-compliance with provisions of contract specification punishable by Article 65 of Law 94/01 of 20th January 1994 Article 128 of Law 81/013 of 27th November 1981</p> <p>Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by:</p> <ul style="list-style-type: none"> Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences:fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be;

		<ul style="list-style-type: none"> Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (Article 65 of Law 94/01 of 20th January 1994)
Stamping of transported timber products	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem

IV.11. Control of Temporary Log Yards

IV.11.1. Documentation Review

This review is carried out at the temporary log yards. The following documents as indicated in the below table shall be available at the temporary log yard.

No	Description	FLEGT/SNCF Means of Verification	Offence/Non-Compliance Report				Comments
1	Authorization to open a temporary log yard	SNCFF*	Yes		No		
2	Authentic waybill for sawn timber signed by relevant authorities	SNCFF*	Yes		No		
3	Authentic waybills for temporary log yards signed by relevant authorities	SNCFF*	Yes		No		
4	Authentic waybill for sawn timber signed by relevant authorities	SNCFF*	Yes		No		
5	International waybills signed throughout the itinerary	SNCFF*	Yes		No		
6	Container loading report made by the forest administration at the	SNCFF*	Yes		No		

	loading site (in case of container use for timber transportation)					
7	Special declaration through a consignment note signed by the relevant official in case of railway transportation	SNCFF*	Yes		No	

* These documents that are required by SNCFF are included in all the VPA-FLEGT legality check-lists in Cameroon.

IV.11.2. Field Control

Assessment Areas/Aspects	Records	Offences/Non-Compliance and Applicable Sanctions
Using every delivery note/waybill for temporary log yard to check: the source/origin, destination, species, and volume of transported timber products	Yes <input type="checkbox"/> No <input type="checkbox"/> Remark: specify missing and inadequate data	Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981 Falsification or forgery of waybills/consignment notes punishable by Article 158 (7) of Law 94/01 of 20th January 1994
Match of waybill data with on-site timber products	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Log labelling and/or bar-code stamping	Yes <input type="checkbox"/> Compliant <input type="checkbox"/> Non-compliant <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by Article 65 of Law 94/01 of 20th January 1994 Article 128 of Law 81/013 of 27th November 1981 Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by:

		<ul style="list-style-type: none"> Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences:fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be; Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (Article 65 of Law 94/01 of 20th January 1994)
On-site stamping of logs	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem
Compliance with MHDs	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with MMDs	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem
Maintenance of delivery notes for temporary log yards	Inadequate <input type="checkbox"/>	Idem

IV.12. Control at Airports and Ports

IV.12.1. Documentation Review

This includes checking the documents that are associated to the different products in the log yard, containers or trucks. Each exporter of forest products shall hold the documents listed in the table below. Officials at airport and port storing sites, as well as carriers must hold the below mentioned documents.

No	Description	FLEGT/SNCFF Means of Verification	Offence/Non- Compliance Records			Comments
1	Export authorization (quota/specifications of exported products)	SNCFF*	Yes	No		
2	Specification sheets	SNCFF*	Yes	No		
3	Registration attestation for exportation trade	SNCFF*	Yes	No		
4	Authentic waybill for sawn timber signed by relevant authorities	SNCFF*	Yes	No		
5	Authentic waybill for sawn timber signed by relevant authorities	SNCFF*	Yes	No		
6	Authentic waybills for temporary log yards signed by relevant authorities	SNCFF*	Yes	No		
7	International waybills signed throughout the evacuation itinerary	SNCFF*	Yes	No		
8	CITES authorization	SNCFF*	Yes	No		
9	Container loading report made by the forest administration at the loading site (in case of container use for timber transportation)	SNCFF*	Yes	No		
10	Special declaration through a consignment note signed by the relevant official in case of railway transportation	SNCFF*	Yes	No		
11	FLEGT authorization	SNCFF*	Yes	No		

* These documents that are required by SNCFF are included in all the VPA-FLEGT legality check-lists in Cameroon.

IV.12.2. Field Control

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Checking on each waybill (waybill for logs, waybill for sawn timber, delivery notes/waybill for temporary log yard, and international waybills) the source/origin, destination, species, and volume of transported timber products	Yes <input type="checkbox"/> No <input type="checkbox"/> Remark: specify missing and inadequate data	Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981 Falsification or forgery of waybills/consignment notes punishable by Article 158 (7) of Law 94/01 of 20th January 1994
Match of waybill data with physical products on the yard or on a vehicle	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Match of the data of specification sheets, waybills, and CITES authorization with physical products	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem
Labelling of products and/or barcode stamping (logs/logs) at storage yards and on vehicles	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by Article 65 of Law 94/01 of 20th January 1994 <i>Article 128 of Law 81/013 of 27th November 1981</i> Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by: <ul style="list-style-type: none"> Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences:fraudulent use, forgery or de-

		<p>struction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be;</p> <ul style="list-style-type: none"> • Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (• Article 65 of Law 94/01 of 20th January 1994)
Stamping of products (logs, bundle) at the storage yard	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem
Compliance with MHDs	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Compliance with MMDs	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem

IV.13. Control at Railway Stations

IV.13.1. Documentation Review

This includes checking the documents that are associated to the different products in the log yard, containers or trucks. Each company shall hold the documents listed in the table below. The carriers and the storage yard manager at the railway station shall hold these documents.

No	Description	FLEGT/SNCF F Means of Verification	Offence/Non- Compliance Records			Comments
1	Special declaration through a consignment note signed by the relevant official in case of railway transportation	SNCF*	Yes	No		
2	Authentic waybill for sawn timber signed by relevant authorities	SNCF*	Yes	No		
3	Authentic waybill for sawn timber signed by relevant authorities	SNCF*	Yes	No		
4	Authentic waybills for temporary log yards signed by relevant authorities	SNCF*	Yes	No		
5	International waybills signed throughout the evacuation itinerary	SNCF*	Yes	No		
6	Container loading report made by the forest administration at the loading site	SNCF*	Yes	No		
7	FLEGT authorization	SNCF*	Yes	No		
8	CITES authorization	SNCF*	Yes	No		

* These documents that are required by SNCF are included in all the VPA-FLEGT legality check-lists in Cameroon.

IV.13.2. Field Control

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Checking on each waybill (waybill for logs, waybill for sawn timber, delivery notes/waybill for temporary log yard, and international waybills) the source/origin, destination, species, and volume of transported timber products	Yes <input type="checkbox"/> No <input type="checkbox"/> Remark: specify missing and inadequate data	Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981 Falsification or forgery of waybills/consignment notes punishable by Article 158 (7) of Law 94/01 of 20th January 1994
Match of waybill data with physical products on the yard or on a vehicle	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Match of the data of specification sheets, waybills, and CITES authorization with physical products	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Labelling of products and/or bar-code stamping (logs/logs) at storage yards and on vehicles	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by Article 65 of Law 94/01 of 20th January 1994 Article 128 of Law 81/013 of 27th November 1981 Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by: Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of

		<p>from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the following offences:</p> <p>.....fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be;</p> <ul style="list-style-type: none"> Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (Article 65 of Law 94/01 of 20th January 1994)
Stamping of products (logs, bundle) at the storage yard	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem
Compliance with MHDs	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with MMDs	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem

IV.14. Control at Border Check-Points

IV.14.1. Documentation Review

This includes checking the documents that are associated to the different products in the log yard, containers or trucks. Each exporter of forest products shall hold the documents listed in the table below. The vehicle/truck drivers and the storage yard manager at the border check-point shall hold these documents.

No	Description	FLEGT/SNCFF Means of Verification	Offence/Non- Compliance Records			Comments
1	Special declaration through a consignment note signed by the relevant official in case of railway transportation	SNCFF*	Yes	No		
2	Authentic waybill for sawn timber signed by relevant authorities	SNCFF*	Yes	No		
3	Authentic waybill for sawn timber signed by relevant authorities	SNCFF*	Yes	No		
4	Authentic waybills for temporary log yards signed by relevant authorities	SNCFF*	Yes	No		
5	International waybills signed throughout the evacuation itinerary	SNCFF*	Yes	No		
6	Container loading report made by the forest administration at the loading site	SNCFF*	Yes	No		
7	FLEGT authorization of the source country	SNCFF*	Yes	No		
8	CITES authorization	SNCFF*	Yes	No		
9	Attestation of origin and certificate of disease control	SNCFF*	Yes	No		

* These documents that are required by SNCFF are included in all the VPA-FLEGT legality check-lists in Cameroon.

IV.14.2. Field Control

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Checking on each waybill (waybill for logs, waybill for sawn timber, delivery notes/waybill for temporary log yard, and international waybills) the source/origin, destination, species, and volume of transported timber products	Yes <input type="checkbox"/> No <input type="checkbox"/> Remark: specify missing and inadequate data	Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981 Falsification or forgery of waybills/consignment notes punishable by Article 158 (7) of Law 94/01 of 20th January 1994
Match of waybill data with physical products on the yard or on a vehicle	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Match of the data of special consignment, waybills, and CITES authorization with physical products	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem
Labelling of products and/or bar-code stamping (logs/logs) at storage yards and on vehicles	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by <i>Article 65 of Law 94/01 of 20th January 1994</i> <i>Article 128 of Law 81/013 of 27th November 1981</i> Fraudulent use, forgery or destruction of marks or marking hammers used to carry out labelling punishable by: Article 156 (9) of Law 94/01 of 20th January 1994 as follows: "A fine of from 200,000 to 10,000,000 CFAF or an imprisonment of one (1) month to six months or both, such fine and imprisonment shall be imposed on whoever commits one of the follow-

		ing offences:fraudulent use, forgery or destruction of marks, marking hammers, boundary marks or posts utilized by the services in charge of forestry, wildlife and fisheries, as the case may be; Article 204 (1d) of the Criminal Code as follows: A fine of from 40,000 to 4,000,000 CFAF and/or imprisonment for from one to five years (Article 65 of Law 94/01 of 20th January 1994)
Stamping of products (logs, bundle) at the storage yard	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem
Compliance with MHDs	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non compliance with technical operation standards, i.e non-compliance with provisions of contract specifications punishable by <i>Article 65 Law 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981</i>
Compliance with MMDs	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem

IV.15. Control of Special Products

IV.15.1. Documentation Review

This includes reviewing all the documents that accompany the various special products throughout their handling chain, at check-points, ports, airports, railway stations, or border check-points. The harvesting entity and the carrier of special products shall hold these documents.

No	Description	FLEGT/SNCF Means of Verification	Offence/Non- Compliance Re- cords				Comments
1	License as a forestry operator	1.1.3 & 1.3.4	Yes		No		
2	Order of the ministry of forestry to grant the special license	1.2.3	Yes		No		
3	Sub-contracting/partnership contract	1.3.1	Yes		No		
4	Letter of the ministry of forestry to approve the sub-contracting/partnership agreement	1.3.2	Yes		No		
5	Authorization of the ministry in charge of industry (processing) to build and operate a classified business	1.3.5	Yes		No		
6	Attestation of the ministry in charge of forestry to testify registration as a timber processor	1.3.6	Yes		No		
7	Post-harvesting inspection certificate/note	2.2.2	Yes		No		
8	Payment receipts of the regeneration tax for the previous and current years	2.3.1	Yes		No		
9	Contract specifications	2.3.2	Yes		No		
10	Contract specifications for CITES products	3.3.5	Yes		No		
11	Authorizations to import issued by the relevant officials of the	3.2.1	Yes		No		

	ministries in charge of forestry and finance						
12	Attestation to testify registration as a forest product exporter	SNCFF	Yes		No		
13	Attestation of origin issued by the exporting country	3.2.3	Yes		No		
14	CITES authorization/license	SNCFF	Yes		No		
15	Waybills signed by relevant authorities	3.1.1	Yes		No		
16	International waybills signed throughout the evacuation itinerary	3.2.2	Yes		No		
17	Specification sheets	3.3.2	Yes		No		
18	Valid legality certificate/supplying license	3.1.2	Yes		No		
19	Logging license	SNCFF	Yes		No		
20	FLEGT authorization of the country of origin or any other certificate of legality/sustainable forest management recognized in Cameroon	3.2.4	Yes		No		
21	Special declaration through a consignment note signed by the relevant official in case of railway transportation	3.3.3	Yes		No		
22	Container loading report made by the forest administration at the loading site (in case of container use for timber transportation)	3.3.4	Yes		No		

IV.15.2. Field Control

Assessment Areas/Aspects	Records	Offences/Non-Compliance and applicable Sanctions
Checking on each waybill: the source/origin, destination, and volume of special products	Yes <input type="checkbox"/> No <input type="checkbox"/> Note: specify missing and inadequate data	Transportation without waybill or non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981 Falsification or forgery of waybills/consignment notes punishable by Article 158 (7) of Law 94/01 of 20th January 1994
Match of waybill data with transported special products	Yes <input type="checkbox"/> No <input type="checkbox"/>	Non-compliance with provisions of contract specification punishable by Article 65 of 94/01 of 20th January 1994 and Article 128 of Law 81/013 of 27th November 1981
Match of the data of specification sheets, waybills, and CITES authorization with physical products	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem
Bar-code	Presence <input type="checkbox"/> Compliant <input type="checkbox"/> Non compliant <input type="checkbox"/> Number <input type="checkbox"/> Absence <input type="checkbox"/> Number <input type="checkbox"/>	Idem
Compliance with logging standards and techniques	Yes <input type="checkbox"/> No <input type="checkbox"/>	Idem

V

Format of Control Visit Records

Executive summary in which the difficulties encountered are raised.

1. General Introduction

- 1.1. Control Visit Background
- 1.2. Control Visit Objectives
- 1.3. Control Team
- 1.4. Control Visit Equipment
- 1.5. Control Itinerary and Schedule

2. Implementation of Control Visit in X Division

2.1. Control of the logging company, council, or community, as well as log yards, X check-point(s)

2.1.1. Consultation with Administrative Authorities

Summaries of interviews with divisional officers and local judiciary authorities, as well as MINFOF regional, divisional and local officials

2.1.2. Short Description of Logging Company, Council, Community

2.1.2.1.1. Introduction of Logging Company or Logging Operation

2.1.2.1.2. Description of Licenses, Sawmills

2.1.3. Technical Verification Activities (in the form of narration) in Logging Company, Council or Community

Control Visit Date

Interviewed Officials/persons

- 2.1.3.1. Opening Meeting
- 2.1.3.2. On-site Documentation Review
- 2.1.3.3. On Harvesting Sites
- 2.1.3.4. At Log Yards
- 2.1.3.5. Control along Transportation Itinerary
- 2.1.3.6. At Sawmills

- 2.1.3.7. At Ports, Airports, and Railway Stations
- 2.1.3.8. At Borders and Check-Points

2.1.4. Control Findings

2.1.4.1. Closing Meeting

- 2.1.4.1.1. Summaries of Field Observations
- 2.1.4.1.2. Identified Offences and Applicable Sanctions
- 2.1.4.2. Conclusion and Recommendations

2.2. Control of Logging Company, Council, or Community, as well as Log Yards, X Check-Point(s)

3. Implementation of Control Visit in Y Division

Annexes

List of Consulted Individuals per Company, Council, Community, Railway Station, Check-Point

VI

Follow-up of the use of Control Records - Presentation Format for list of Offences/Non-compliances

At the ministry of forestry, offences or non-compliances are presented with the following details:

- reference of the control visit
- entity name or trade name of defaulter (with complete address and applicable logging license where the offence has been committed)
- identified offence and applicable legal requirements
- reference of offence/non compliance report
- amount and reference of initial fine notification
- amount and reference of fine settlement
- paid amount (initial fine, amount reached based on fine settlement or deposit)
- Comments on litigation status (solved or pending in court)

A court case is presented with the following details:

- court case reference
- case title and reference of offence/non-compliance report that led to the litigation
- name of State counsel and/or date of court seizure and name of attorney (if need be)
- litigation issue, i.e offences
- court seized
- court judgement
- Comments

Glossary

Authorization to Salvage Timber: license to fell or harvest timber on the site of a development project that may lead to the destruction of part of the national forest real estate, or in case of natural disaster with similar effects

Logging beyond Boundaries: Extending the area covered by the logging license beyond the boundaries set by the forestry administration in the license allocation order

Exceeding Allocated Timber Volume: harvesting a timber volume (m³ or number of stems) higher than the volume granted by the forestry administration

Remove Timber (Authorization to): extraction of timber left in the forest, forest log yards or along extraction tracks, logs without visible labels, logs on the seashore, and timber from illegal harvesting

Unauthorized Logging: harvesting timber without a logging license granted by the forestry ministry.

Logging beyond Boundaries: harvesting timber beyond the boundaries set by the logging license granted by the forestry ministry.

Reference Documents

1. National Control Strategy on Forest and Wildlife (NCSFW), 2005 edition.
2. Law 94/01 of 20th January 1994 to lay down forestry, wildlife and fisheries regulations.
3. Decree No 95/531/PM of 23rd August 1995 to set conditions for the implementation of the forestry code.
4. Decision No 135/B/MINEF/CAB of 26th November 1999 to define procedures for forest classification in the permanent forest real estate (in French).
5. Decision No 0108/D/MINEF/CAB of 9 February 1998 to define forest operation standards in the Republic of Cameroon (in French).
6. Order No 0222/A/MINEF of 25th May 2001 to define procedures for the development, control, verification of the implementation of management plans in production forests within the permanent forest real estate (in French).
7. Manual of Procedures for the Attribution and Norms for the management of Community Forests (*Manuel des procédures d'attribution et des normes de gestion des forêts communautaires*) (in French).
8. CITES convention.
9. Cameroon-EU VPA-FLEGT.
10. Law 81/013 of 27th November 1981.

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTRE DES FORETS ET DE LA FAUNE

CABINET DU MINISTRE

REPUBLIC OF CAMEROON
Peace-Work-Fatherland

MINISTRY OF FORESTRY AND WILDLIFE

MINISTER'S CABINET

Décision N° -0680 /D/MINFOR/CAB du 28 DEC 2012
Rendant exécutoire le Guide du Contrôleur Forestier adapté à la Stratégie Nationale de contrôle forestier et faunique et aux grilles de légalités de l'APV-FLEGT au Cameroun.

LE MINISTRE DES FORETS ET DE LA FAUNE

- Vu la Constitution ;
Vu la loi n°94/01 du 20 Janvier 1994 portant régime des Forêts, de la Faune et de la Pêche ;
Vu le Décret N°95/531/PM du 23 Août 1995 fixant les modalités d'application du Régime des Forêts ;
Vu le Décret N°2005/099 du 26 Avril 2005 portant organisation du Ministère des Forêts et de la Faune modifié et complété par le Décret N°2005/495 du 31 Décembre 2005 ;
Vu le Décret N°2011/408 du 09 Décembre 2011 portant organisation du Gouvernement ;
Vu le Décret N°2011/410 du 09 Décembre 2011 portant formation du Gouvernement ;
Vu le rapport de l'atelier de validation du guide du contrôleur forestier adapté à la stratégie de contrôle forestier et faunique et aux grilles de légalités de l'APV-FLEGT Cameroun organisé le 14 décembre 2012 à Yaoundé ;

Considérant les nécessités de service,

DECIDE

Article 1^{er} : Est rendu exécutoire, pour compter de la date de signature de la présente décision, le guide du contrôleur forestier adapté à la stratégie de contrôle forestier et faunique et aux grilles de légalités de l'APV-FLEGT Cameroun par le Ministère des Forêts et de la Faune.

Article 2 : Les services centraux et déconcentrés du Ministère des Forêts et de la Faune sont chargés de l'application de la présente décision, qui sera enregistrée et communiquée partout où besoin sera.

Ampliations :

- SG/PM (ATCR)
- MINFOR/CAB/SETAT
- SG/MINFOR
- IG/MINFOR
- Toutes les directions
- Toutes les DR/MINFOR
- Tous les syndicats
- Affichage/Celcom
- Chrono

Le Ministre des Forêts et de la Faune



Ngole Philip Ngweso